

**2.1 Patio Cover, Gazebo,
Arbor, Awnings**

Application Form

Legal description: Village _____ Lot _____ Blk _____ Sec _____
Address: _____
Owner: _____
Phone (Res) : _____ (Day): _____
Fax: _____ **Other phone:** _____
E-mail: _____
Estimated Start Date: _____
Contractor Company Name: _____
Contractor's Phone: _____
Contractor's Address: _____
Contractor's E-mail: _____

HOW TO APPLY

- Complete and sign this application, (please reference the Compliance Deposit/Inspection Fee Schedule).
- Attach a scaled copy of the property survey noting the location of the proposed improvement, also to scale. If the survey is greater than 11"x17" please attach three copies.
- Provide scaled elevation drawings with dimensions of the proposed improvement in 1/4 or 1/8 scale.
- If the improvement is attached with a roofed area > 200 sq. ft. or a floored area elevated more than 30" above natural grade, attach three (3) copies of sealed plans, attachment details, dimensions and rear and side elevation drawings in 1/4 or 1/8 scale. Plans must be sealed by a licensed and registered structural engineer, licensed architect or A.I.B.D. / T.I.B.D. / N.C.B.D.C. designer (each page must have an original seal, dated and signed; and numbered e.g. 1 of 14).
- Visit our web site to check the posted agendas of the Plan Review Committee meetings at <http://www.thewoodlandstownship-tx.gov> Submission **does** not guarantee posting on the upcoming Agenda.

For Office Use	APPLICANT INFORMATION - PLEASE PROVIDE THE FOLLOWING:
	Improvement Type: (circle one) Patio Cover, Gazebo, Arbor, Awning, Cabana, Pergola, other: _____. Will this be attached or detached?
	Are any trees over 6 inches in diameter as measured 2 feet from the ground proposed for removal? (yes/no) If yes, how many? _____ Please indicate the location of the trees on the property survey.
	Proposed additional Hard Surface Area _____ sq. ft.
	What is the height of the foundation above natural grade? _____.
	Improvement Specifications: Dimensions of structure: height (from grade to peak) _____ length: _____ width _____
	What is the total square footage of the solid roofed area? _____ sq. ft.
	Does the improvement include electrical wiring, plumbing or gas lines? (yes/no)
	Construction Materials (please check all that apply): WOOD: Type _____ Color _____ Matches dwelling? (yes/no) ROOFING: Type _____ Color _____ Matches dwelling? (yes/no) SIDING: Type _____ Color _____ Matches dwelling? (yes/no) BRICK: Color _____ Matches dwelling? (yes/no) STUCCO: Type _____ Color _____ Matches dwelling? (yes/no) ALUMINUM: Color _____ Matches dwelling? (yes/no) GUTTERS & DOWNSPOUTS: Do they adversely affect drainage on adjacent property? (yes/no) ROOF VENTS & STACKS: Location _____ Color _____ SKYLIGHTS & SOLAR COLLECTORS: Location _____ Color _____ OTHER MATERIAL (please explain fully): _____

The information below is required when the improvement is an attachment with a roofed area greater than 200 sq ft.

The undersigned certifies that the plans described below comply with the most recent version of the International Residential Code and the Residential Development Standards of The Woodlands Township:

Property Address

Type of Improvement

Date of most recent plans or revisions

Date of most recent plans or revisions

Number of Pages

Number of Pages

Certifying Architect, Designer or Structural Engineer
Printed Name

Certifying Architect, Designer or Structural Engineer
Printed Name

Certifying Architect, Designer or Structural Engineer
Signature

Certifying Architect, Designer or Structural Engineer
Signature

License Number

License Number

Date

Date

1. The information set out above and included with this Application is accurate and complete.
2. The improvements will be completed in accordance with the approved application.
3. The improvements will not affect existing surface water flows at the lot boundaries.
4. Agents or employees of the Woodlands Township have my permission to enter the property during normal business hours to inspect construction of the improvements.
5. Construction is not to begin until approval has been received from the Plan Review Committee.

Owner Signature	Date	Contractor Signature (optional)	Date
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(For Office Use Only)

Date _____ Int. _____ Int. _____

<input type="checkbox"/>	Approved	<input type="checkbox"/>	Deferred
<input type="checkbox"/>	Conditionally Approved	<input type="checkbox"/>	Returned
<input type="checkbox"/>	Disapproved		

_____ Approved	_____ Deferred
_____ Conditionally Approved	_____ Returned

Refundable Compliance Deposit

Owner: _____ Contractor: _____

Address: _____

Legal Description: Village: _____ Lot _____ Block _____ Section _____

The Owner agrees that monies submitted in the sum of \$_____ is a compliance deposit. The compliance deposit will not be refunded unless the project has met all requirements, including inspections and conditions. Failure to meet these requirements may result in the forfeiture of the entire or portion thereof, compliance deposit. Failure to request the required inspections and complete the project within 120 days of plan approval will result in forfeiture of the entire deposit.

Owner Signature

Contractor Signature (optional)

Date Received: _____ Cash ☐ check ☐ #: _____ by: _____

Staff Signature

☐ Check request

☐ Forfeiture

Reason for refund and/or forfeiture:

Pay to: _____

☐ Final Inspection Received

☐ App Withdrawn

☐ Other: _____

Total Deposit Received \$ _____

Description: _____

Inspection Fee Paid Out \$ _____

Department: Covenant Administration

Forfeiture Amount \$ _____

Account Code: 100-2310

Total To Be Refunded \$ _____

Reviewed by: _____ date _____

Authorized by: _____ date _____

Accounting Manager: _____ date _____

COMPLIANCE DEPOSIT SCHEDULE

Please contact chosen Inspector to determine number of inspections needed for your project.

	Compliance Deposit
Home/Garage – Rebuilding/Remodeling	\$425.00
Structural – window/door/skylight new or resize/relocate	\$125.00
Other	\$425.00
Non-structural – with electric, gas or plumbing	\$ 75.00
Rewiring/adding wire	\$ 75.00
Power generators/summer kitchen/gas fireplace	\$ 75.00
Without electric, gas or plumbing	\$ 00.00
Window/door replacement location and size same	\$ 00.00
Screened room non-structural screen only	\$ 00.00
 Addition or Attachment of	
<u>Living Area</u>	
Room additions, conversion of attic/garage to living area	\$425.00
Sunroom prefab, new slab	\$125.00
Screen room no existing structure	\$125.00
Other	\$425.00
<u>Roof area</u>	
>200 sq ft	\$ 75.00
Attached patio cover >200 sq ft, screen room no existing struc.	\$125.00
Floor area elev.>30"	\$125.00
Attached upper story deck	\$125.00
Attached patio cover/porch open roof/attached arbor	\$ 75.00
 Detached Structure	
Living area (const, remodel, add'n)	\$425.00
Roofed area >200 sq ft (gazebo)	\$125.00
Gazebo <200 sq, detached open roof arbor, w/elec	\$ 75.00
 Pool/Spa	
In ground pool/spa with barrier	\$425.00
Gunitite in ground spa	\$425.00
In ground spa	\$125.00
Above ground pool	\$125.00
Above ground spa	\$125.00
Pool/Spa barrier	\$ 75.00